



## Michigan Supreme Court

State Court Administrative Office

### Trial Court Services Division

Michigan Hall of Justice

P.O. Box 30048

Lansing, Michigan 48909

Phone (517) 373-4835

### MEMORANDUM

DATE: September 6, 2007

TO: All Judges  
cc: Court Administrators  
Family Division Administrators  
County Clerks  
Juvenile Registers

FROM: Elizabeth A. Barber, Trial Court Collections Project Manager

RE: SCAO Administrative Memorandum 2007-06  
Trial Court Collections Standards & Guidelines  
[Rescinds Administrative Memorandum 2002-05]

---

The Michigan Supreme Court Collections Advisory Committee and Subcommittees have reviewed and updated the Trial Court Collections Standards & Guidelines. These standards and guidelines will assist judges, court administrators, and staff in designing and implementing successful collections programs.

The State Court Administrative Office is available to assist courts in implementing collections programs and now has a trial court collections website that provides the approved statewide collections strategy, best practices and successes, collections standards and guidelines, forms, policies, and other collections resources. This website can be found at <http://www.courts.michigan.gov/scao/services/collections/collections.htm>.

If you have any questions or would like assistance, please contact me at [BarberB@courts.mi.gov](mailto:BarberB@courts.mi.gov) or 517-373-5895.